

Homelink Housing Services

- Homelink is a system resource for all case managers
- Homelink is operated out of GCBHS
- Homelink is a single point of access for permanent, transitional and emergency housing resources

How are services provided

■ Housing Broker's role

- Assess housing needs
- Assess eligibility for various housing types
- Provide system level resource for housing
- Performs intake and provides recommendations
- Consolidated knowledge of community housing resources

How are services provided

■ Homelink staff assist with...

- Housing applications including subsidized and market units
- Connection to start-up resources, ie: CAA
- Assist with landlord interviews
- Assist with move-in
- Connection with utilities, life-line, change of address, etc

What do services look like?

- Services are approximately 90 days
- Homelink only works on housing needs
- Collaborate with case manager and client to choose, find and keep a home
- Individual services tailored to specific needs

Housing Resources

- Private Landlords
- Excel
- Residential Housing
- SRO's
- CMHA
- Supported Housing
- Boarding Rooms
- Community Mental Health Homes
- Quick Access
- Lighthouse on Highland (shelter)

Who is eligible?

- All SMD adults in the case management system...must have an active case manager
- Don't have to be homeless, may be transitioning
- No income requirements

Referral Process

- Case manager calls Housing Broker to assess need
- Coordinate an intake appointment for Homelink services
- Items needed at intake:
 - Current DAF – within 1 year
 - Current ISP

Continued...

Referral Process

- Intake is reviewed and assessed for Homelink services
- Client is accepted and opened
- Staff assigned and housing search begins
- Homelink and CM collaborate throughout the entire Homelink process

Contact Information

Torri Cook

Community Supports Program Manager

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Excel

Excel

- Excel is a housing resource for all Case Managers/Shelter Workers
- Contracted by MHR SB, Strategies to End Homelessness, and Greater Cincinnati Behavioral Health

- Goal:

“Provide permanent supportive housing to individuals and families with severe and persistent mental illness”

Excel

- Permanent Supportive Housing
- Offers scattered site and site based subsidies
- Excel & HCMHR SB own 89 buildings, 375 units
- Excel subsidizes over 1200 individuals

Excel – Making a Referral

FYI

- Excel administers two major housing projects. One project is a partnership with the local Continuum of Care (“CoC”) and Strategies to End Homeless.
- Criteria for entry into Excel’s CoC program is determined by the CoC, through a process called “Coordinated Entry.”
- If your client is homeless, you can call CAP to begin the CE process:
- (513)381-SAFE

Excel – Who is Eligible?

■ Eligibility for HAP

- County resident and 18 years or older
- Active and willing to remain active with a MHRSB affiliated case management agency
- SMD diagnosis deemed severe and persistent by the MHRSB
- Be homeless or in a mental health hospital
- Have income or a path to income
- We prioritize people who are homeless or who are in a mental health facility

Excel Referral Follow-up

The status of a referral can be inquired about by emailing **LNyswonger@exceldev.org**

Property Management

Certificate Becomes Available Continued...

- If accepted for an Excel unit:
 - Tenant will need to be able to get utilities in their name prior to lease signing.
 - Call Shanika Riston for unit availabilities and to coordinate showings and lease signings.

Excel Apartment is Chosen

- Every unit has to pass inspection, usually that will happen prior to showing the unit.
- Subsidy needs 24-48 hours to procure the Lease for signing.
- Utilities will be put in the tenant's name at the lease signing prior to paperwork being signed.

Rent/Partial Payment/RPA's

- All tenants are required to pay their rental portion in full, no partial payments will be accepted unless prior arrangements have been made.
- If they develop a pattern of non-payment, they will need to get on the Direct Rent Program or a Payee, pay their rent in full with a payment towards their balance, and sign a repayment agreement.

EPM

- Benefits of selecting EPM units:
 - Quality of Life Inspector
 - Subsidy and Property Management under one roof
 - Provide ongoing extermination services
 - Mission to house clients regardless of setbacks
 - Apartments that meet or exceed HUD standards

Excel Quality of Life Inspector (QOL)

- Ensure the overall maintenance of the unit is in good condition.
- Identifies tenants that may need additional support to remain independent.
- Completes 30 day move-in inspection – **CM to be present.**
- Completes additional inspections as needed. CM notified & encouraged to attend.

Important things to Remember

- Excel needs to know when clients move, are incarcerated, in the hospital, or otherwise not in their apartments.
- When a client is discharged from jail or the hospital please notify us immediately.
- Please report criminal activity when it occurs on the premises.
- Let Excel know when a client is transferred to another case manager or case management team.

■ For Information Contact:

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Q&A

