

**SHARES Mental Health Consumer Outcomes System**

**Data Specifications - Ohio Scales for Adults - FILES MUST BE TRANSMITTED IN CSV (COMMA DELIMITED) FORMAT**

| Priority*                   | Field Label | Field Description    | Field Type   | Field Size | Position in Record | Acceptable Responses  | How to manage missing data |
|-----------------------------|-------------|----------------------|--------------|------------|--------------------|---|----------------------------|
| <b>Tracking Information</b> |             |                      |              |            |                    |   |                            |
|                             | UCI         | MACSIS UCI#          | Numeric      | 12         |                    | Assigned by Diamond - First 7 bytes filled, last 5 bytes blank, left-justified  | Leave blank                |
| Required                    | CID         | SHARES Client ID #   | Numeric      | 12         |                    |   | No missing bytes allowed   |
|                             | UPID        | Provider ID #        | Alphanumeric | 12         |                    | Assigned by ODADAS - First 5 bytes filled, last 7 bytes blank   | Leave blank                |
| Required                    | AID         | SHARES Agency ID #   | Numeric      | 12         |                    |   | No missing bytes allowed   |
| Required                    | INSTRUM     | Instrument type      | Numeric      | 2          |                    | 10 = Ohio Scales for Adults<br>30 = Ohio Scales Youth<br>31 = Ohio Scales Parent<br>32 = Ohio Scales Worker<br>40 = Brief Addiction Monitor (Adult) | No missing bytes allowed   |
| Required                    | ADMINDT     | Administration date  | Date         | 8          |                    | yyyymmdd – must be a valid date and not in the future   | No missing bytes allowed   |
|                             | COMPCODE    | Company Code         | Alphanumeric | 5          |                    | Assigned by Diamond - First 4 letters of Bd's County, m (Mental Health Bd only), a (Drug/Alcohol Bd only), or b (Bd with both services combined)    | Leave blank or fill with @ |
|                             | GROUP       | Group                | Alphanumeric | 4          |                    | First 4 letter of client's county of residence  | Leave blank or fill with @ |
|                             | DIAGTYPE    | Diagnosis Type       | Alphanumeric | 1          |                    | A=DSM III-R<br>B=DSM IV<br>C=ICD-9<br>D=ICD-10  | Leave blank or fill with @ |
|                             | PDIAG       | Primary Diagnosis    | Alphanumeric | 5          |                    | No decimal point  | Leave blank or fill with @ |
|                             | LNAME       | Consumer's Last Name | Alphanumeric | 3          |                    | First 3 letters only  | Leave blank or fill with @ |
|                             | DOB         | Date of Birth        | Date         | 8          |                    | yyyymmdd – must be a valid date and not in the future   | No missing bytes allowed   |
|                             | GENDER      | Gender               | Alphanumeric | 1          |                    | M=Male<br>F=Female  | Leave blank or fill with @ |

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|  |         |                                  |         |   |  |   |                            |
|--|---------|----------------------------------|---------|---|--|---|----------------------------|
|  | EDUCAT  | Last school grade completed      | Numeric | 2 |  | 00 = Less than 1st grade<br>01-11 = 1st thru 11th<br>12 = H.S. diploma/GED<br>13 = Trade/Tech school<br>14 = Some college<br>15= 2yr college/Assoc deg<br>16= 4yr college/Undergrad<br>17 = Grad courses<br>18 = Grad degree<br>19 = Post-grad studies<br>20 = Further special studies<br>99= Missing | Fill with 9                |
|  | RACEW   | White                            | Numeric | 1 |  | 1=No 2=Yes  | Leave blank or fill with 9 |
|  | RACEN   | Native American/Pacific Islander | Numeric | 1 |  | 1=No 2=Yes  | Leave blank or fill with 9 |
|  | RACEB   | Black/African American           | Numeric | 1 |  | 1=No 2=Yes  | Leave blank or fill with 9 |
|  | RACEH   | Hispanic/Latino                  | Numeric | 1 |  | 1=No 2=Yes  | Leave blank or fill with 9 |
|  | RACEA   | Asian                            | Numeric | 1 |  | 1=No 2=Yes  | Leave blank or fill with 9 |
|  | RACEO   | Other                            | Numeric | 1 |  | 1=No 2=Yes  | Leave blank or fill with 9 |
|  | RACEU   | Unknown                          | Numeric | 1 |  | 1=No 2=Yes  | Leave blank or fill with 9 |
|  | MARITAL | Current marital status           | Numeric | 1 |  | 1=Never married<br>2=Married<br>3=Separated<br>4=Divorced<br>5=Widowed<br>6=Living together<br>9=Missing  | Fill with 9                |

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|                               |  |              |   |  |   |                            |
|-------------------------------|--|--------------|---|--|---|----------------------------|
| LIVSIT                        | Current living situation                 | Alphanumeric | 1 |  | A= Own home<br>B= Friend's home<br>C= Relative's home<br>D= Supervised group living<br>E= Supervised apartment<br>F= Boarding home<br>G= Crisis residential<br>H= Child foster care<br>I= Adult foster care<br>J= Intermediate care facility<br>K= Skilled nursing facility<br>L= Respite care<br>M= MR intermediate care facility<br>N= Licensed MR facility<br>O= State MR institution<br>P= State MH institution<br>Q= Hospital<br>R= Correctional facility<br>S= Homeless<br>T= Rest home<br>U= Other | Leave blank or fill with @ |
| EMPLMNT                       | Current employment status                | Alphanumeric | 1 |  | A= Employed full time<br>B= Employed part time<br>C= Not employed<br>D= Retired   | Leave blank or fill with @ |
| REFUSAL                       | Refusal type                             | Numeric      | 1 |  | 1= Person refused<br>2= Person unable to complete<br>3= Person completed  | Fill with 9                |
| <b>Quality of Life</b>        |  |              |   |  |   |                            |
| <b>How do you feel about:</b> |  |              |   |  |   |                            |
| FRIENDSH                      | 1. The amount of friendship in your life | Numeric      | 1 |  | 1= Terrible<br>2= Mostly dissatisfied<br>3= Equally satisfied/dissatisfied<br>4= Mostly satisfied<br>5= Very pleased<br>9= Missing  | Fill with 9                |
| MONEY                         | 2. The amount of money in your life      | Numeric      | 1 |  | 1= Terrible<br>2= Mostly dissatisfied<br>3= Equally satisfied/dissatisfied<br>4= Mostly satisfied<br>5= Very pleased<br>9= Missing  | Fill with 9                |

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|  |          |  |         |   |  |   |   |
|--|----------|--|---------|---|--|---|---|
|  | MCOMFORT | 3. How comfortable and well-off are you financially  | Numeric | 1 |  | 1= Terrible<br>2= Mostly dissatisfied<br>3= Equally satisfied/dissatisfied<br>4= Mostly satisfied<br>5= Very pleased<br>9= Missing                      | Fill with 9   |
|  | MFUN     | 4. How much money you have to spend for fun  | Numeric | 1 |  | 1= Terrible<br>2= Mostly dissatisfied<br>3= Equally satisfied/dissatisfied<br>4= Mostly satisfied<br>5= Very pleased<br>9= Missing                      | Fill with 9   |
|  | MEANING  | 5. The amount of meaningful activity in your life (such as work, school, volunteer activity, leisure activities) | Numeric | 1 |  | 1= Terrible<br>2= Mostly dissatisfied<br>3= Equally satisfied/dissatisfied<br>4= Mostly satisfied<br>5= Very pleased<br>9= Missing                      | Fill with 9   |
|  | FREEDOM  | 6. The amount of freedom you have  | Numeric | 1 |  | 1= Terrible<br>2= Mostly dissatisfied<br>3= Equally satisfied/dissatisfied<br>4= Mostly satisfied<br>5= Very pleased<br>9= Missing                      | Fill with 9   |
|  | FAMRSHIP | 7. The way you and your family act toward each other   | Numeric | 1 |  | 1= Terrible<br>2= Mostly dissatisfied<br>3= Equally satisfied/dissatisfied<br>4= Mostly satisfied<br>5= Very pleased<br>8= Does not apply<br>9= Missing | Fill with 9<br><br>Note: selection of "8" will be converted to missing (batch upload) |
|  | PERSONAL | 8. Your personal safety  | Numeric | 1 |  | 1= Terrible<br>2= Mostly dissatisfied<br>3= Equally satisfied/dissatisfied<br>4= Mostly satisfied<br>5= Very pleased<br>9= Missing                      | Fill with 9   |

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|                            |          |  |         |   |  |  |             |
|----------------------------|----------|--|---------|---|--|--|-------------|
|                            | NEIGHBOR | 9. The neighborhood in which you live  | Numeric | 1 |  | 1= Terrible<br>2= Mostly dissatisfied<br>3= Equally satisfied/dissatisfied<br>4= Mostly satisfied<br>5= Very pleased<br>9= Missing       | Fill with 9 |
|                            | HOUSING  | 10. Your housing/living arrangements   | Numeric | 1 |  | 1= Terrible<br>2= Mostly dissatisfied<br>3= Equally satisfied/dissatisfied<br>4= Mostly satisfied<br>5= Very pleased<br>9= Missing       | Fill with 9 |
|                            | HEALTH   | 11. Your health in general   | Numeric | 1 |  | 1= Terrible<br>2= Mostly dissatisfied<br>3= Equally satisfied/dissatisfied<br>4= Mostly satisfied<br>5= Very pleased<br>9= Missing       | Fill with 9 |
|                            | TIMEWITH | 12. How do you feel about the opportunity you have to spend time with people you really like?  | Numeric | 1 |  | 1 = Terrible<br>2 = Mostly dissatisfied<br>3 = Equally satisfied/dissatisfied<br>4 = Mostly satisfied<br>5 = Very pleased<br>9 = Missing | Fill with 9 |
| <b>Health and Wellness</b> |          |  |         |   |  |  |             |
|                            | PHYSICAL | How often does your physical condition interfere with your day-to-day functioning              | Numeric | 1 |  | 1= Always<br>2= Often<br>3= Sometimes<br>4= Seldom/rarely<br>5= Never<br>9=Missing   | Fill with 9 |
|                            | MEDICAT  | Concerns about my medications (such as side effects, dosage, type of medication) are addressed | Numeric | 1 |  | 1= Never<br>2= Seldom/rarely<br>3= Sometimes<br>4= Often<br>5= Always<br>8= Not applicable<br>9= Missing                                 | Fill with 9 |

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|   |          |  |         |   |  |   |             |
|---|----------|--|---------|---|--|---|-------------|
|   | STIGMAMH | I have been treated with dignity and respect at this agency.                           | Numeric | 1 |  | 1= Never<br>2= Seldom/rarely<br>3= Sometimes<br>4= Often<br>5= Always<br>9= Missing         | Fill with 9 |
|   | STIGMAP  | How often do you feel threatened by people's reactions to your mental health problems? | Numeric | 1 |  | 1= Always<br>2= Often<br>3= Sometimes<br>4= Seldom/rarely<br>5= Never<br>9= Missing         | Fill with 9 |
| <b>Symptom Distress Scale</b>   |          |  |         |   |  |   |             |
| <b>During the last 7 days, about how much were you distressed or bothered by:</b> |          |  |         |   |  |   |             |
|   | TENSE    | Feeling tense or keyed up  | Numeric | 1 |  | 1= Not at all<br>2= A little bit<br>3= Some<br>4= Quite a bit<br>5= Extremely<br>9= Missing | Fill with 9 |
|   | HEAVY    | Heavy feelings in arms or legs   | Numeric | 1 |  | 1= Not at all<br>2= A little bit<br>3= Some<br>4= Quite a bit<br>5= Extremely<br>9= Missing | Fill with 9 |
|   | HOMEALON | Feeling afraid to go out of your home alone  | Numeric | 1 |  | 1= Not at all<br>2= A little bit<br>3= Some<br>4= Quite a bit<br>5= Extremely<br>9= Missing | Fill with 9 |
|   | WORTHLES | Feeling of worthlessness   | Numeric | 1 |  | 1= Not at all<br>2= A little bit<br>3= Some<br>4= Quite a bit<br>5= Extremely<br>9= Missing | Fill with 9 |

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|  |          |   |         |   |  |   |             |
|--|----------|---|---------|---|--|---|-------------|
|  | LONEWITH | Feeling lonely even when you are with people    | Numeric | 1 |  | 1= Not at all<br>2= A little bit<br>3= Some<br>4= Quite a bit<br>5= Extremely<br>9= Missing | Fill with 9 |
|  | WEAK     | Feeling weak in parts of your body              | Numeric | 1 |  | 1= Not at all<br>2= A little bit<br>3= Some<br>4= Quite a bit<br>5= Extremely<br>9= Missing | Fill with 9 |
|  | BLUE     | Feeling blue                                    | Numeric | 1 |  | 1= Not at all<br>2= A little bit<br>3= Some<br>4= Quite a bit<br>5= Extremely<br>9= Missing | Fill with 9 |
|  | LONELY   | Feeling lonely                                  | Numeric | 1 |  | 1= Not at all<br>2= A little bit<br>3= Some<br>4= Quite a bit<br>5= Extremely<br>9= Missing | Fill with 9 |
|  | UNINTER  | Feeling no interest in things                   | Numeric | 1 |  | 1= Not at all<br>2= A little bit<br>3= Some<br>4= Quite a bit<br>5= Extremely<br>9= Missing | Fill with 9 |
|  | AFRAID   | Feeling afraid in open spaces or on the streets | Numeric | 1 |  | 1= Not at all<br>2= A little bit<br>3= Some<br>4= Quite a bit<br>5= Extremely<br>9= Missing | Fill with 9 |

**Symptom Recognition & Prevention**

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|  |          |  |         |   |  |   |             |
|--|----------|--|---------|---|--|---|-------------|
|  | SYMPTREC | How often can you tell when mental or emotional problems are about to occur?             | Numeric | 1 |  | 1= Never<br>2= Seldom/rarely<br>3= Sometimes<br>4= Often<br>5= Always<br>9= Missing | Fill with 9 |
|  | SYMPTPRE | When you can tell, how often can you take care of the problems before they become worse? | Numeric | 1 |  | 1= Never<br>2= Seldom/rarely<br>3= Sometimes<br>4= Often<br>5= Always<br>9= Missing | Fill with 9 |
| <b>Making Decisions Empowerment Scale (Overall Empwerment)</b> |          |  |         |   |  |   |             |
|  | JOINPOW  | People have more power if they join together as a group                                  | Numeric | 1 |  | 1= Strongly disagree<br>2= Disagree<br>3= Agree<br>4= Strongly agree<br>9= Missing  | Fill with 9 |
|  | CONFIDEN | I am usually confident about the decisions I make  | Numeric | 1 |  | 1= Strongly disagree<br>2= Disagree<br>3= Agree<br>4= Strongly agree<br>9= Missing  | Fill with 9 |
|  | CAPABLE  | I see myself as a capable person   | Numeric | 1 |  | 1= Strongly disagree<br>2= Disagree<br>3= Agree<br>4= Strongly agree<br>9= Missing  | Fill with 9 |
|  | TEAMWORK | People working together can have an effect on their community                            | Numeric | 1 |  | 1= Strongly disagree<br>2= Disagree<br>3= Agree<br>4= Strongly agree<br>9= Missing  | Fill with 9 |
|  | BARRIERS | I am often able to overcome barriers   | Numeric | 1 |  | 1= Strongly disagree<br>2= Disagree<br>3= Agree<br>4= Strongly agree<br>9= Missing  | Fill with 9 |

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|  |          |   |         |   |  |  |             |
|--|----------|---|---------|---|--|--|-------------|
|  | PLANS    | When I make plans, I am almost certain to make them work                        | Numeric | 1 |  | 1= Strongly disagree<br>2= Disagree<br>3= Agree<br>4= Strongly agree<br>9= Missing | Fill with 9 |
|  | ALONE    | Usually I feel alone  | Numeric | 1 |  | 1= Strongly agree<br>2= Agree<br>3= Disagree<br>4= Strongly disagree<br>9= Missing | Fill with 9 |
|  | ABLE     | I am able to do things as well as most people                                   | Numeric | 1 |  | 1= Strongly disagree<br>2= Disagree<br>3= Agree<br>4= Strongly agree<br>9= Missing | Fill with 9 |
|  | ACCOMP   | I generally accomplish what I set out to do                                     | Numeric | 1 |  | 1= Strongly disagree<br>2= Disagree<br>3= Agree<br>4= Strongly agree<br>9= Missing | Fill with 9 |
|  | POWERLES | I feel powerless most of the time   | Numeric | 1 |  | 1= Strongly agree<br>2= Agree<br>3= Disagree<br>4= Strongly disagree<br>9= Missing | Fill with 9 |
|  | UNSURE   | When I am unsure about something, I usually go along with the rest of the group | Numeric | 1 |  | 1= Strongly agree<br>2= Agree<br>3= Disagree<br>4= Strongly disagree<br>9= Missing | Fill with 9 |
|  | WORTH    | I feel I am a person of worth, at least on an equal basis with others           | Numeric | 1 |  | 1= Strongly disagree<br>2= Disagree<br>3= Agree<br>4= Strongly agree<br>9= Missing | Fill with 9 |
|  | DECISION | People have a right to make their own decisions, even if they are bad ones      | Numeric | 1 |  | 1= Strongly disagree<br>2= Disagree<br>3= Agree<br>4= Strongly agree<br>9= Missing | Fill with 9 |

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|                            |          |   |            |    |  |  |   |
|----------------------------|----------|---|------------|----|--|--|---|
|                            | ACTION   | Very often a problem can be solved by taking action                       | Numeric    | 1  |  | 1= Strongly disagree<br>2= Disagree<br>3= Agree<br>4= Strongly agree<br>9= Missing   | Fill with 9   |
|                            | COMMUNIT | Working with others in my community can help change things for the better | Numeric    | 1  |  | 1= Strongly disagree<br>2= Disagree<br>3= Agree<br>4= Strongly agree<br>9= Missing   | Fill with 9   |
| <b>Health and Wellness</b> |          |   |            |    |  |  |   |
|                            | OPTMSM   | How optimistic are you about your future?                                 | Numeric    | 1  |  | 1= The future looks very bad<br>2= The future looks bad<br>3= The future looks both good and bad<br>4= The future looks OK<br>5= The future looks somewhat bright<br>6= The future looks very bright<br>9= Missing | Fill with 9   |
|                            | ACTIVSE  | Sheltered employment program  | Numeric    | 1  |  | 1=No 2=Yes   | Leave blank or fill with 9  |
|                            | ACTIVVP  | Vocational program  | Numeric    | 1  |  | 1=No 2=Yes   | Leave blank or fill with 9  |
|                            | ACTIVST  | Student   | Numeric    | 1  |  | 1=No 2=Yes   | Leave blank or fill with 9  |
|                            | ACTIVVO  | Volunteer   | Numeric    | 1  |  | 1=No 2=Yes   | Leave blank or fill with 9  |
|                            | ACTIVCA  | Caregiver   | Numeric    | 1  |  | 1=No 2=Yes   | Leave blank or fill with 9  |
|                            | ACTIVHO  | Homemaker   | Numeric    | 1  |  | 1=No 2=Yes   | Leave blank or fill with 9  |
|                            | ACTIVLE  | Leisure   | Numeric    | 1  |  | 1=No 2=Yes   | Leave blank or fill with 9  |
|                            | ACTIVOT  | Other (specify)   | Alphabetic | 50 |  | 1=No 2=Yes   | Leave blank or fill with 9  |
| <b>Subscale Scores</b>     |          |   |            |    |  |  |   |
|                            | FINAN    | Financial quality of life   | Numeric    | 4  |  | Average of FINAN items (Q2+Q3+Q4)/3  | 1 or more items missing, do not compute. Leave missing bytes blank. |
|                            | EMPOWER  | Overall empowerment score   | Numeric    | 4  |  | Average of EMPOWER items (Q29-Q43)/15  | 1 or more items missing, do not compute. Leave missing bytes blank. |
|                            | SDS      | Overall symptom distress  | Numeric    | 2  |  | Sum of SDS items (Q17-Q26)   | 1 or more items missing, do not compute. Leave missing bytes blank. |

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|  |         |                         |         |   |  |   |   |
|--|---------|-------------------------|---------|---|--|---|---|
|  | QOL     | Overall Quality of Life | Numeric | 4 |  | Average of Overall Quality of Life items (Q1-Q12)/12      | 2 or more items missing, do not compute. Leave missing bytes blank. |
|  | HOUSQOL | Housing Quality of Life | Numeric | 4 |  | Average of Housing Quality of Life items (Q8-Q10)/3       | 1 or more items missing, do not compute. Leave missing bytes blank. |
|  | SOCON   | Social Connectedness    | Numeric | 4 |  | Average of Social Connectedness items (Q1, Q5, Q7, Q12)/4 | 1 or more items missing, do not compute. Leave missing bytes blank. |

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