



Accounting Manager/Financial Analyst

Starting salary: \$68,000 to \$85,000

This key position is a fantastic opportunity to work directly with the CFO and other company leaders in completing important financial and accounting projects of strategic significance. Together with the CFO, you will be working with non-profits, state agencies, grant funders and other community partners to maximize the efficiency and effectiveness of the HCMHRSB service delivery system.

You will have responsibility for:

- Preparing financial analyses and specialized accounting reports
- Preparing budget redistributions and providing technical assistance in completing budgets
- Forecasting expenditure patterns
- Supervising accountants
- Assisting with other general accounting activities as needed

You will love working here if you:

- Like to work collaboratively and appreciate working in a friendly office environment
- Take pride in your accuracy of work product
- Enjoy organizing and documenting financial transactions and records
- Are a career minded individual who is flexible enough to take on a variety of duties.

Minimum Requirements

- MBA, or master's degree in accounting, finance, or related field; or equivalent
- 5 year's related experience with proven skills in financial reporting and budget analysis
- Advanced Microsoft Excel
- Must be willing to provide proof of COVID-19 vaccination

Starting salary range is \$68,000 to \$85,000 annually, commensurate with experience and qualifications. We offer excellent benefits (including health, dental, life, and disability insurance, paid parental leave, paid sick leave, 3 weeks' paid vacation, tuition assistance, and membership in the OPERS Retirement system).

Our agency is committed to providing an inclusive, equitable, and diverse place of employment. Applicants must be legally authorized to work in the United States for any employer. We are not able to sponsor employment visa status.

Qualified applicants may submit resume to: jennyh@hcmhrsb.org